

# AI-AMEEN MEMORIAL MINORITY COLLEGE

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## Academic Audit Report 2018-19 Department of Urdu

This Department Audit Report had been unanimously generated by the undersigned faculty members & forwarded by the head of the department to the respected auditor, through the Sir Principal.

All the contains had been verified by IQAC coordinator.



## ACADEMIC AUDIT

YEAR: 2018-2019

Name of the Department: URDU

Year of establishment: 2009

Present Teaching Staff			
Sl. No	Name	Designation	Full Signature
1.	SK ASGAR ALI	Lecturer	SK Asghar Ali
2.	-	-	-

Signature of HOD: SK Asghar Ali

Signature of IQAC Co-ordinator : Sayera Begum

Coordinator  
IQAC, Al-Ameen Memorial Minority College  
Jogibattala, Baripur, Kol.-145

Signature of Principal:

Principal  
Al-Ameen Memorial Minority College  
Jogibattala, Baripur, Kol.-145

# AI-AMEEN MEMORIAL MINORITY COLLEGE

## REPORT ON THE ACADEMIC AUDIT

Session: 2018-19

### Details of the Department of

Sl. No	Criterion	Particular
1.	Name of the College	Al- Ameen Memorial Minoeity College
2.	Name of the Department	URDU
3.	Affiliation	Calcutta University
4.	Year of Establishment	2009



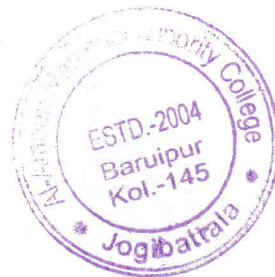
URDU

## Faculty Strength and Specialization

2018-19

Sl. No	Name	Designation	Qualification	Specialization
1.	SK ASGAR ALI	LECTURER	M.A.	ALLAMA IQBAL
2.	—	—	—	—

SK Asgar Ali.



# VISION OF READING URDU LANGUAGE AND LITERATURE

2018 - 2019

The study, teaching, and research of the Urdu language and literature is primarily to focus on providing students with a comprehensive understanding of Urdu, enabling them to develop proficiency in reading, writing and speaking the language.

The course includes Urdu grammar, composition, poetry, prose, drama, fiction, literary criticism, and cultural studies. Through these courses, students learn the intricacies of Urdu grammar, expand their vocabulary, explore renowned Urdu literary works, and gain insights into the cultural and historical aspects associated with Urdu literature.

In addition to classroom instruction, the Department of Urdu may organize workshops, seminars, and cultural events to enhance students' understanding of Urdu language and literature. These events may involve discussions, recitations, performances, and presentations by students and experts, providing a platform to celebrate and promote Urdu language and culture.

The course also aims to emphasize research activities, encouraging students and faculties in their present as well as future courses of studies.



URDU

## STUDENT TEACHERS RATIO

2018 - 2019

SEMESTER	NUMBER OF STUDENTS	RATIO (STUDENTS: teachers)
1 <sup>st</sup> Semester	06	06 : 1
3 <sup>rd</sup> Semester	06	06 : 1
5 <sup>th</sup> Semester	04	04 : 1



2018-19

**Feedback from Students:** *Good*

**Computer Facility:** *Yes, available*

**Computer: Student Ratio:** *3:2*

**Internet Facility for Staff:** *Yes, available*

**Library Book: Student Ratio:** *1:3*

**Total Library Book: Student Ratio:** *1:2*



## STUDENT DETAILS

1. Subject: URDU

2. Intake capacity: 50

Course BA	GENERAL		OBC-A		TOTAL
		P.D		P.D	

2. Students Enrollment (semester wise):

Session: 2018 - 2019

Semester	Total Students		OBC-A		GENERAL		OTHERS	
	Male	Female	Male	Female	Male	Female	Male	Female
1 <sup>st</sup> Semester	06	00	06	00	00	00	00	00
3 <sup>rd</sup> Semester	06	00	06	00	00	00	00	00
5 <sup>th</sup> Semester	04	00	04	00	00	00	00	00

Verification- Yes/No

Yes





URDU

**Mechanism of interaction with students (Lectures/tutorials  
/practical)/ Teaching Methods:**

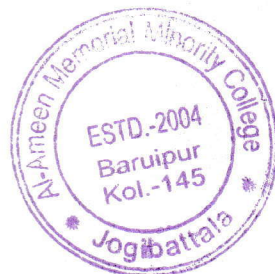
**We follow the lectures and tutorial mechanism of interaction  
with students**

2018-19

Department of Urdu

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
CURRICULUM	Steps followed in The designing of syllabus and curriculum.	YES	We have followed the prescribed UG Syllabus of The University of Calcutta religiously.	Tutorial/Remedial classes for slow learners.
	Contents of the Curriculum	YES	According to the prescrib NA Syllabus of the University of Calcutta	NA
	Validation	YES	Done by UG-BOS of the University of Calcutta	NA
	IDC/EDC	NA	NA	NA
	Credits allotted	YES	Followed by the University of Calcutta CBCS Rule and Regulations	NA

*S. Begum A. L.*



URDU

2018-19

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
TEACHING LEARNING PROCESS	Teaching Methods and Aids	Yes	Lecture method just in time teaching and interactive lecture etc and audio-visual techniques.	
	E-Learning Modules	Yes	PPT Slides and e-Books	To arrange smart classroom for all subject
	Project UG	Yes		
	Internal Assessment	Yes		
Uniqueness		Process done properly and regularly in offline and online modes		
	Student Support – Remedial Class		Done	To attract more students for remedial classes
	Evaluation of Students Progress		N.A	



B.A/B.Sc Semester VI (Honours) Under (CBCS)

Success Rate of Students 6<sup>TH</sup> SEMESTER  
2018-19

SUBJECT	NUMBER OF STUDENT APPEARED IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED OUT IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED 60% ABOVE
URDU (G)	04	04	04
PROGRAMME COURSE	—	—	—

Verification- Yes/No
YES



## Mode of Evaluation

(Class Tests/Assignments/Project/Student Seminar/Quiz,etc.)

2018 — 19

Sl. No	Criterion	Action Taken	Verification Done
1.	Class Tests	At regular interval	Yes
2.	Assignments	From time to time	Yes
3.	Students Seminar	As per requirement and considering the financial constraints	Yes
4.	Group Discussion	Frequently	Yes
5.	Quiz	Occasionally	Yes
6.	Project	As per guidelines of the university of Calcutta	Yes



## Details of Teaching / Research facilities set-up in the Department

(Through internal and external funding separately)

20

Sl. No	Criterion	Particulars	Verification Done
1.	Smart Room /Virtual Room	The college has one common Smart classroom	Yes
2.	Computers	The college has at present 20 computers	Yes
3.	Internet Facilities	Internet provided by the institution and from personal data used	Yes
4.	Research Work	Institutional	Yes



URDU- 2018-2019

Details of Seminar/Symposium/Conference Organisation Organized during the Present Year: 2018-19

Sl. No	Patron	Convener	Speaker	Title	Sponsor	Date	No of participants
1.	ARABIC	Md. Shamsul Haque	SK Asger Ali	Ghulam Ali Azad AL-Bilgrami	AL-Ameen Memorial Minority College	19/02/2018	170
2.	ARABIC	SK. Asger Ali	Akela Ansari	Dr. Bal Hasan Ali AL. Nadawi	AL-Ameen Memorial Minority College	16/04/2019	170



2018-2019

Details of Teacher-wise Career and Professional Growth of Faculty  
including Training Programmes Attended

Sl. No.	Name of Faculty	Name of the Programme attended (Seminar/Conference /Workshop)
1.	SK ASGAR ALI	Ghulam Azad Albilgrami
2.	SK ASGAR ALI	Abul Hasan Nadvi
3.		



**2018-19**  
**SWOC Analysis**

URDU

**A. Strength:**

- (i) Department has dedicated & motivated teachers.
- (ii) We conduct class tests regularly.
- (iii) Teacher students good relation.
- (iv) Teaching students outside the classroom.
- (v) Career counseling for students' progress.

**B. Weaknesses:**

- (i) Students are first generation learners.
- (ii) Lack of sufficient time teaching staff.
- (iii) No reading room for students.
- (iv) Financial condition is very poor.
- (v) Lack of educational consciousness among the students.
- (vi) Lack of Departmental staff-room.

**C. Opportunities:**

- (i) Students feel at home in the department.
- (ii) After graduation students can apply different jobs.
- (iii) Financial supports like Government Grants.
- (iv) Career counseling for students' progress.

**D. Challenge:**

- (i) Students Drop Out.
- (ii) Making first generation learners interested.
- (iii) Inspiring the students towards effective studies.

